

	A	B	C	D	E	F	G	H	I	J
1	<b>RISK and AUDIT PERFORMANCE COMMITTEE BUSINESS PLANNER</b> The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.									
2	<b>Date Created</b>	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Report Number</b>	<b>Report Author</b>	<b>Lead Officer / Business Area</b>	<b>Directorate</b>	<b>Update/ Status (RAG)</b>	<b>Delayed or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
14	<b>25 February 2020</b>									
15	Standing Item	Financial Monitoring Report	Nov-19 (IJB), 25 Feb (APS)	HSCP19103	Alex Stephen	Chief Finance Officer	ACHSCP			
16	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position	HSCP19104	Alex Stephen	Chief Finance Officer	ACHSCP			Audit Scotland 'NHS in Scotland' is circulated.
17	Standing Item	Quarterly Performance Monitoring	Per APSC Terms of Reference		Alison Macleod	Lead Strategy Manager	ACHSCP		D	Performance Dashboard currently being updated/enhanced ready for next committee
18	Standing Item	Review of Risk Appetite Statement	Per APSC Terms of Reference	HSCP19101	Martin Allan	Business Manager	ACHSCP			Amalgamated with Strategic Risk Register
19	Standing Item	Transformation Programme Monitoring	Quarterly Reporting	HSCP19102	Gail Woodcock	Transformation Lead	ACHSCP			PCIP Evaluation Framework is reported
20	Annual	Internal Audit Plan	RAP to review and approve annual Audit Plan	HSCP19107	David Hughes	Chief Internal Auditor	Governance			
21	Standing Item	Internal Audit Reports	Assurance that services are operating effectively	HSCP19100	David Hughes	Chief Internal Auditor	Governance			
22	Standing Item	External Auditor Annual Plan	Per APSC Terms of Reference	HSCP19105	Andy Shaw	External Audit	ACHSCP			
23	Standing Item	Strategic Risk Register	Bi-Annual - August and February	HSCP19101	Martin Allan	Business Manager	ACHSCP			Amalgamated with Review of Risk Appetite Statement
24	20190820	Internal Audit Report AC1924 - IJB Directions -HSCP.19.056	to note the creation of a Directions Planner and instruct the Chief Officer to present this to the Committee on 25 February 2020.		Alex Stephen	Chief Finance Officer	ACHSCP		D	The Directions Planner continues as work-in-progress. An update will be prepared for 2 June 2020
25	20190820	Growing the Primary Care Workforce	instruct the Chief Officer to bring back a fuller report on the mitigating actions in light of the work being undertaken to reconsider the Primary Care Improvement Plan (PCIP) and implement the Workforce Plan.		Sandy Reid	Resources Lead	ACHSCP		D	Delayed to 2 June 2020
26	20190820	Board Assurance and Escalation Framework (BAEF)	to delay Item 7 (Board Assurance & Escalation Framework) to the February 2020 meeting of the Committee,		Martin Allan	Business Manager	ACHSCP		D	This report is delayed awaiting reports from NHS Grampian
27	20190820	PCIP Evaluation Framework	to delay Item 10 (PCIP Evaluation Framework) to the February 2020 meeting of the Committee,	HSCP19102	Gail Woodcock	Transformation Lead	ACHSCP			
28	20200120	Audit Scotland "NHS in 2019"	IJB Standing Item to consider national position	HSCP19104	Lynn Morrison	AHP Lead	ACHSCP			
29	<b>28 April 2020</b>									

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2										
30	20190528	APS Duties Report	APS 28.05.2019 - Request that the Chief Finance Officer presents this report to the APS on an annual basis at the start of each financial year.		Alex Stephen	Chief Finance Officer	ACHSCP			
31	20190127	Strategic Objectives			Martin Allan	Business Manager	ACHSCP		D	These will be presented on 2 June 2020
32	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
33	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
34	Standing Item	Internal Audit Reports	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
35	Standing Item	Review of Local Code of Governance	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
36	Standing Item	Review of Financial Governance	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
37	Standing Item	Approval of unaudited Accounts	Per APSC Terms of Reference		Alex Stephen	Chief Finance Officer	ACHSCP			
38	Standing Item	Annual Governance Statement	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
39	<b>2 June 2020</b>									
40	Standing Item	Internal Audit Annual Report	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
41	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
42	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
43	Standing Item	Internal Audit Reports	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
44	Standing Item	Review of Code of Conduct	Per APSC Terms of Reference		Derek Jamieson	Committee Officer	Governance			
45	Standing Item	Approval of Audited Accounts	Per APSC Terms of Reference		Alex Stephen	Chief Finance Officer	ACHSCP			
46	Standing Item	External Audit Report	Per APSC Terms of Reference		Andy Shaw	External Audit Lead	KPMG			
47	Standing Item	Contract Register Annual Review	Annual - to APS in May/June; to IJB in Nov/Dec - last reported September 2018		Anne McKenzie	Lead Commissioner	ACHSCP			
48	<b>25 August 2020</b>									
49	Standing Item	Strategic Risk Register	Bi-Annual - August and February		Martin Allan	Business Manager	ACHSCP			